



THE  
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## 2020 Annual Catholic Men's Conference Bus Reimbursement Request Form

Through a grant from The Catholic Foundation, Catholic Men's Ministry is able to reimburse up to 75% of the cost per bus (\*see guidelines below) to assist with transportation to attend the conference on Saturday, February 22, 2019.

It is our combined hope that financial barriers will not prevent anyone from attending the conference. We strongly encourage parishes to reach out to neighboring parishes to see if bus-pooling is possible. Please provide us with the name and contact information of your "bus captain" who we can contact should we have the need.

Additionally, as a reminder there is a \$10 per bus CASH fee to park at the Ohio Expo Center. Please remember to confirm with your bus provider who will be responsible for this cost.

Contact information for person requesting reimbursement: \_\_\_\_\_

Contact information for the "bus captain" if different than above: \_\_\_\_\_

Parish name(s): \_\_\_\_\_

Contact information for transportation and/or Bus Company being used:

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Approximate number of occupants in the bus: \_\_\_\_\_

Approximate distance from the parish to the Expo Center \_\_\_\_\_

Total cost of the bus: \_\_\_\_\_

Please include the name and address for the reimbursement check: All payments will be sent in care of a parish. No checks to the bus company or to individuals will be issued.

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Please email this completed form and proof of payment to [srswitzer@gmail.com](mailto:srswitzer@gmail.com) for approval and processing.

***\* Max reimbursement for parishes inside and close to the I-270 outer belt will be limited to \$250. Please contact Shane Switzer, 614-579-0868 with any questions and to confirm the amount your parish is eligible for.***